CHECKLIST | FIRST-AID KIT

Presented by Barton Insurance Group LLC

Date: **Review conducted by:**

Under OSHA's general industry regulations, an employer must train a person (or persons) to provide first aid if there is no clinic, infirmary or hospital near the workplace. In these situations, employers must also make first-aid supplies readily available. These supplies are often provided by employers as first-aid kits.

To create first-aid kits, employers must evaluate the hazards present in their workplace and determine what tools and supplies their employees will most likely need to provide first aid. OSHA offers employers two guidelines for building a first-aid kit:

- Employers should look at their workplace injury and illness records to determine the types of injuries their employees are most likely to encounter at their establishment; and
- Employers should refer to the American National Standard Institute's (ANSI) 1998 publication titled "Minimum Requirements for Workplace First-aid Kits" and use it an illustration of what should be included in a basic first-aid kit.

However, the specific supplies an employer must provide may vary depending on the employer's industry, operations and the unique hazards that may be present in its establishment. Employers should also consider whether additional national, industry, state or local regulations may apply.

SPECIAL NOTE:

This document presents the minimum requirements for workplace first-aid kits and supplies as outlined in the current OSHA regulations. Although these regulations reference the 1998 ANSI standard, employers should know that ANSI updated this standard multiple times, most recently in 2015.

FIRST-AID SUPPLIES	DONE
Absorbent compress, 32 square inches (81.3 square centimeters) with no side smaller than 4 inches (10 centimeters)	☐
Adhesive bandages, 1 inch x 3 inch (2.5 centimeters x 7.5 centimeters)	☐
Adhesive tape, 5 yards (457.2 centimeters) total	☐
Antiseptic, 0.5 grams (0.14 fluid ounces) applications	☐
Burn treatment, 0.5 grams (0.14 fluid ounces) applications	☐
Pairs of medical exam gloves	☐
Sterile pads, 3 inches x 3 inches (7.5 centimeters x 7.5 centimeters)	☐
Triangular bandage, 40 inches x 40 inches x 56 inches (101 centimeters x 101 centimeters x 142 centimeters)	☐

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This checklist is merely a guideline. It is neither meant to be exhaustive nor meant to be construed as legal advice.
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